



HOLY MARY INSTITUTE OF TECHNOLOGY & SCIENCE

(Approved by AICTE, New Delhi, and Permanent Affiliation to JNTUH, Accredited by NAAC 'A' Grade)
Bogaram (V), Keesara (M), Medchal (Dist), Hyderabad, Telangana State

CIRCULAR

Date: 01-10-2019

Sub: Prohibition of use of cell phones in the college campus by Students – Reg.

The Students/ Parents are hereby informed that the management found **overuse and misuse of cell phones** within the College Campus and inside the Class Rooms. The Management with intention to see that the students concentrate on their studies during the college working hours and also with a view to **protect the scholastic atmosphere in the College premises** made the following rules **prohibiting** the use of cell phones in the College Campus.

1. The students are **prohibited from carrying cell phones** in the campus w.e.f. **04th October, 2019**.
2. The Students are prohibited from using the cell phones in the campus, class room, labs, examination halls and within any area of the Campus.
3. If any students found using cell phones in the Campus **will be seized** by the college authorities (i.e. any staff member(s) nominated by the principal) and deposit the same with the Principal.
4. HOD has to identify Student Class Representative (CR) and Class Teacher In-charge for each class and display their names on or before 03rd October 2019 and same submit to the undersigned.
5. **Inspections** will be conducted by the Management/Principal/ HOD or their nominee **at any time** during the class work from morning to evening without any intimation. If any cell phone with the student is found during such inspection, it will be **seized** immediately and it will be returned to the parents of the students after collecting **penalty of Rs.500/-** from the concerned student by the HOD after one week.
6. If any student is found while he/she recording/ shooting in the campus by his/her cell phone / any recording device etc., **without prior permission** of the management will be seized immediately and it will not be returned back to them.
7. If any cell phone is seized from the student by the HOD/Authorities and he shall immediately download the content in IQAC, put file under his name and also shall verify any unwanted videos/ photos/ Chats etc., In the event if anything unwarranted is found as recorded and posted, necessary action will be initiated against such student as per the ragging act/ cybercrime Acts.
8. If any student is found posting videos/ photos/ chats etc., without prior approval from the concerned persons/ organisations etc., action will be taken against that student(s) as per the cybercrime act of state/ central govt. And police case will be filled against such student(s).









Taking the concerns of the parents into account in regard to the need for use of cell phones by the students before and after college hours, the Management made the following arrangement enabling the students to carry their cell phones to the College (**Not for use in the College Premises**).

The student shall deposit his/her cell phone with the Student **Class Representative (CR)** and **Class Teacher In-charge** before commencement of the classes i.e. before 9.30 AM and they shall take back their cell phone immediately after working hours of the College i.e. at 4.00 PM.

The Student Class Representative (CR) and Class Teacher In-charge shall preserve the said cell phones outside the Class Rooms in a sealed bag. The Student Class Representative (CR), Class Teacher In-charge and HODs are directed to see that the above rules are implemented strictly in the interest of the students.


DIRECTOR

Copy submitted to: Chairman/Secretary
Copy to: All HODs for N.A

IQAC	ECE	CSE	EEE	Mech	Civil	MBA	S&H	Exam cell	T&P cell	AO	Accounts	HR	Phy.Edu	Library
														

1. Pharmacy College
2. Diploma College
3. MBA College
4. B.Ed College
5. All Notice Boards
6. All Classrooms
7. Security I/c