



**HOLY MARY INSTITUTE OF TECHNOLOGY & SCIENCE**  
 (Sponsored by Holy Trinity Educational Society)  
 (Approved by A.I.C.T.E., New Delhi, and Permanent Affiliated to JNTU, Hyderabad,  
 Accredited by NAAC)  
 Bogaram (V), Keesara (M), Medchal District. Pin – 501 301.

Date: 19-07-2018.

**REVISED**

**CIRCULAR**

**Sub: Orientation Program for 1<sup>st</sup> Year B.Tech for the A.Y. 2018-19 – Reg.**

All the students admitted in **1<sup>st</sup> Year B.Tech** and their Parents are requested to attend the **Orientation Meeting** on **27-07-2018 at 9:30AM** and the **Class Work** will be commenced on the same day.

*[Signature]*  
**DIRECTOR**  
**PRINCIPAL**

HOLY MARY INSTITUTE OF TECHNOLOGY & SCIENCE  
 Bogaram (V), Keesara (M), R.R. Dist.

Copy submitted to: Chairman/Secretary  
 Copy to: All HODs for N.A

IQAC	ECE	CSE	EEE	Mech	Mining	Civil	MBA	S&H	Exam cell	T&P cell	AO	Accounts	HR	Phy.Edu	Library

1. College of Pharmacy    2. Diploma    3. MBA    4. B.Ed    5. PMKVY    6. Scholarship



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Bogaram (V), Keesara (M), Medchal Dist. – 501 301

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Accredited by NAAC 'A' GRADE

Ref: HITS/GEN/2018-19/01

Date: 19-07-2018

## CIRCULAR

In view of Orientation Program scheduled on 27-07-2018 (i.e. on Friday) the following committees are formed to monitor/supervise various functions and activities to make the program a success. All Co-Ordinators are directed to conduct meeting with your members and plan your requirements if any in advance and get in sanctioning before.

### I. ORGANIZING COMMITTEE:

1. Dr. B.S. Reddappa, HOD, MECH - Co-Ordinator - 9480321551
2. Dr. Chaluvadi V Raghavendran, HOD, CSE - Co-Coordinator - 9848261114
3. Dr. Manvendra Singh Chauhan, HOD, CIVIL
4. Mr. S. Radha Krishna Reddy, HOD, EEE
5. Mr. Y. David Solomon Raju, HOD, ECE
6. Mr. Prathusha Kumar Patenayak, HOD, S & H
7. Mr. Avvari Venkateshwara Sarma, AO, HITS
8. Mr. B. Shiva Reddy, Transport I/C, HITS

### II. HOSPITALITY COMMITTEE:

1. Mr. Y. David Solomon Raju, HOD – ECE - Co-Ordinator - 9618111744
2. Mr. S. Radha Krishna Reddy, HOD, EEE - Co-Coordinator - 9618111799

### Members at Auditorium:

3. Mr. B. Karunaiah, Assoc. Professor, ECE
4. Ms. N. Sai Sruthi, Asst. Professor, ECE
5. Ms. Nagabotu Vimala, Asst. Professor, CSE
6. Mr. Mulla Fayaz, Asst. Professor, CIVIL
7. Ms. S. Suman, Asst. Professor, ECE
8. Mrs. K. Vijayasree, Asst. Professor, MECH
9. Ms. B. Charitha, Asst. Professor, MECH
10. Mr. P. Vijayanand, Asst. Professor, MECH

### Members at Refreshments including Lunch:

11. Dr. B.M.G. Prasad, Professor, CSE
12. Dr. R. Dayakar, Professor, CSE
13. Mr. P.V.S. Aditya, Asst. Professor, EEE
14. Mr. V. Vijaya Bhasker, Asst. Professor, EEE
15. Mr. B. Narasimha, Asst. Professor, CSE
16. Mr. M. Haresh Kumar, Asst. Professor, CIVIL
17. Mr. K. Anand, Asst. Professor, S & H
18. Mr. B. Ravi Kumar, Asst. Professor, CSE
19. Mr. Boddula Harish Raj, Asst. Professor, MECH
20. Mr. A. Sai Teja, Asst. Professor, MECH

*BB*  
19/7/18

**III. STAGE COMMITTEE:**

1. Dr. Reddipogu Devasaran, Professor, EEE - Co-Ordinator - 9449691475
2. Dr. Varadaraja Tamilselvan, EEE - Co-Coordinator - 9345744846
3. Mr. M.Leela Ramesh, Assistant Professor, MECH
4. Mr. Ayub Ashwak, Asst. Professor, MECH
5. Mr. D. Jaya Kumar, Asst. Professor, ECE
6. Mrs. N. Joshna, Asst. Professor, H & S
7. Mr. M.V. Durga Rao, Asst. Professor, H & S
8. Mr. B. Uppalaish, Asst. Professor, CSE
9. Mr. J. Venugopal, Asst. Professor, CIVIL
10. Mr. Y. Sreenivas Rao, Physical Director, HITS

**IV. RECEPTION COMMITTEE:**

1. Dr. Chaluvadi V Raghavendran, HOD, CSE - Co-Ordinator - 9848261114
2. Mrs. M. Sivaparvati, Assoc. Professor, CIVIL- Co-Coordinator - 8639150050
3. Mrs. Tulasi Ratnamani, Asst. Professor, CSE
4. Mrs. V.S. Vani, Asst. Professor, H & S
5. Dr. B. Geetha Devi, Associate Professor, H & S
6. Mrs. D. Padmasree, Asst. Professor, ECE
7. Mr. E. Sri Krishna, Asst. Professor, ECE
8. Ms. Udutha Bindu, Asst. Professor, ECE
9. Mrs. Musnoori Bhavana, Asst. Professor, ECE

**V. TRANSPORTATION & PARKING COMMITTEE:**

1. Dr. S. Ugender, Professor, MECH - Co-Ordinator - 9949437892
2. Mr. K. Kanthi Kumar, Associate Professor, ECE - Co-Coordinator - 9959488955
3. Mr. I. Rahul, Asst. Professor, EEE
4. Mr. T. Venu, Asst. Professor, CSE
5. Mr. M. Babu Rao, Asst. Professor, ECE, HITS
6. Mr. B. Siva Reddy, Transport I/C, HITS

**VI. PRESENTATIONS:**

1. Prof. V. Krishna
2. Mr. G. Mahendranath - Web Designer, IQAC
3. Mr. U. Venu, Computer Operator, IQAC

All HODs are requested to assign respective responsibilities to the above staff members.

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*BW*  
19/7/18  
PRINCIPAL/DIRECTOR

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